

**COVID-19 Risk Assessment Form Mid Wales Girls' Championship**  
**For the purposes of this risk assessment 'participants' are competitors and accompanying adult(s)**

<b>County name:</b> Association:		Mid Wales County Golf Association				<b>Date of assessment:</b> 12th April 2021				
						<b>Event venue:</b>		Aberdovey Golf Club		
<b>Person(s) carrying out assessment</b>		<b>Name(s)</b>				<b>Position(s)</b> COVID-19 Co-ordinator				
		Sue Wilson				Barbara Flanagan				
Potential Hazard(s)	Consequences	Who is at risk	Evaluation of risk L=Low, M=Medium, H=High			Control measure	Action by (who?)	Action by (when?)	Done ( <input type="checkbox"/> )	
			Frequency	Severity	Overall					
Health of participants prior to activity - Coronavirus infection within group.	Coronavirus infection within group.	Participants, volunteers, club staff	M	H	H	<ul style="list-style-type: none"> <li>Communicate to participants that they are not to turn up to the Championship if they have Coronavirus symptoms, should be self-isolating or travelling from an area with restrictions in place.</li> <li>Display the self-assessment statement where it can be easily read on arrival and check that no one is unwell as participants arrive.</li> <li>Record any vulnerable competitors using information from parental consent forms.</li> <li>County keeps a record of who attends the Championship and contact details (Essential for TTP procedures).</li> <li>Educate participants – use emails,</li> </ul>	SW  SW  SW  SW	13/3/21 (entries close, time sheets go out)  18/3/21  18/3/21  18/3/21	<input type="checkbox"/>	
Collection of entry monies and consent forms	Covid being transmitted on materials or through lack of social distancing	Organiser collecting	M	H	H	<ul style="list-style-type: none"> <li>Arrange for money to be received by cheque or bacs before the event</li> <li>Forms to be submitted electronically if possible.</li> </ul>	SW	Prior to and at event.		

<b>County name:</b> Association:		Mid Wales County Golf Association				<b>Date of assessment:</b> 12th April 2021		<b>Event venue:</b> Aberdovey Golf Club		
<b>Person(s) carrying out assessment</b>		<b>Name(s)</b>				<b>Position(s) COVID-19 Co-ordinator</b>				
		Sue Wilson				Barbara Flanagan				
Potential Hazard(s)	Consequences	Who is at risk	Evaluation of risk L=Low, M=Medium, H=High			Control measure	Action by (who?)	Action by (when?)	Done (☐)	
			Frequency	Severity	Overall					
Lack of Social distancing	COVID-19 being transmitted between people	Participants, organisers, volunteers, public	M	H	H	<ul style="list-style-type: none"> <li>Communicate in advance with participants, staff and volunteers to advise on social distancing requirements in line with government guidance.</li> </ul>	SW	Prior to competition	<input type="checkbox"/>	
Infected /participants	COVID-19 being spread by infected participants	Participants, volunteers, public	L	H	M	<ul style="list-style-type: none"> <li>Ensure all staff and participants are informed and are aware of the common symptoms of COVID-19.</li> <li>Make it clear that anyone that is showing symptoms of COVID-19 should not use the facility or activity areas.</li> <li>Participants to be asked on arrival if they are symptomatic or have knowingly been in contact with someone with COVID-19 or symptoms.</li> <li>Provide a link to the most recent risk assessment so that all participants and parents are aware of expectations.</li> <li>Ensure social distancing is maintained throughout the duration.</li> <li>Playing groups are within current COVID regulations.</li> <li>Provide hand sanitiser for use by participants on arrival and as they leave the course.</li> </ul>	SW	Ongoing	<input type="checkbox"/>	

<b>County name:</b> Association:		Mid Wales County Golf Association				<b>Date of assessment:</b> 12th April 2021		<b>Event venue:</b> Aberdovey Golf Club		
<b>Person(s) carrying out assessment</b>		<b>Name(s)</b>				<b>Position(s) COVID-19 Co-ordinator</b>				
		Sue Wilson				Barbara Flanagan				
Potential Hazard(s)	Consequences	Who is at risk	Evaluation of risk L=Low, M=Medium, H=High			Control measure	Action by (who?)	Action by (when?)	Done ( <input type="checkbox"/> )	
			Frequency	Severity	Overall					
Provision of first aid	COVID-19 being spread by touching infected surfaces	Participants, club staff, volunteer	L	H	H	<ul style="list-style-type: none"> <li>Any treatment will be via player self-management, with the First Aider maintaining social distancing at all times unless contact is deemed absolutely necessary based on a significant risk to the participant of being left to self-manage.</li> <li>First-aiders must have appropriate PPE – masks and gloves. Once these are used, they must be disposed of responsibly.</li> <li>Participant to be given a face coverings to wear during treatment – again, these must be disposed of by the patient in a responsible manner</li> <li>If contact is necessary, the First Aider will ensure they wear adequate PPE as listed below.</li> <li>COVID-19 Co-ordinator to complete the Accident &amp; Incident Report Form;</li> <li>Patient not to handle/touch the Report Form.</li> <li>The following equipment/PPE will be provided by the club for the First Aider; <ul style="list-style-type: none"> <li>Protective medical gloves.</li> <li>Face masks for general first aid.</li> </ul> </li> </ul>	SW Club 1 <sup>st</sup> Aiders	Ongoing	<input type="checkbox"/>	

<b>County name:</b> Association:		Mid Wales County Golf Association				<b>Date of assessment:</b> 12th April 2021		<b>Event venue:</b> Aberdovey Golf Club	
<b>Person(s) carrying out assessment</b>		<b>Name(s)</b> Sue Wilson				<b>Position(s) COVID-19 Co-ordinator</b> Barbara Flanagan			
Potential Hazard(s)	Consequences	Who is at risk	Evaluation of risk L=Low, M=Medium, H=High			Control measure	Action by (who?)	Action by (when?)	Done (□)
			Frequency	Severity	Overall				
Travel to and from venue	Spread of COVID-19 to other people	Participants, club staff, volunteers	L	M	M	<ul style="list-style-type: none"> <li>Welsh Government travel guidance to be followed. The responsibility of travel to and from the venue is the responsibility of the participant/parent.</li> </ul>		Ongoing	<input type="checkbox"/>
Track and trace	Risk of infection to other people before symptoms are known	Participants, club staff, volunteers	L	H	M	<ul style="list-style-type: none"> <li>Contact details to be collected before, before the competition (mobile number/email).</li> <li>Verbal symptom checker and 'check-in' process on arrival.</li> <li>At check-in, ensure 2m distance, no congregating.</li> </ul>	SW  SW	13 <sup>th</sup> April	<input type="checkbox"/>
Responsible person and COVID Officer	Risk of infection due to people not being trained or not knowledgeable about COVID-19	Participants, club staff, volunteers	L	H	M	<ul style="list-style-type: none"> <li>Allocate a responsible person for the event and a COVID officer with previous experience, or if not, who is willing to undergo training.</li> </ul>	SW and Mid Wales Committee	Complete	<input type="checkbox"/>

<b>County name:</b> Association:		Mid Wales County Golf Association				<b>Date of assessment:</b> 12th April 2021		<b>Event venue:</b> Aberdovey Golf Club		
<b>Person(s) carrying out assessment</b>		<b>Name(s)</b>				<b>Position(s) COVID-19 Co-ordinator</b>				
		Sue Wilson				Barbara Flanagan				
Potential Hazard(s)	Consequences	Who is at risk	Evaluation of risk L=Low, M=Medium, H=High			Control measure	Action by (who?)	Action by (when?)	Done (□)	
			Frequency	Severity	Overall					
Breaching Government Gathering Restrictions	Higher risk of transmitting to larger numbers  Risk of closure or fines for breaches	Participants, club staff, volunteers	M	H	H	<ul style="list-style-type: none"> <li>Space out tee times at least 10 minutes apart.</li> <li>Remind participants of current guidelines – 6 people from 2 different households</li> <li>Parents may spectate but respect this guideline</li> <li>Participants to leave after handing cards in at the end of the competition.</li> <li>Results will be announced online.</li> </ul>	SW			